

**MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE REGARDING OPENING OF
RECEIVED BID DATED 20.05.2025**

A meeting of the Procurement Committee was held on 20/05/2025 at 11:30 a.m under the chairmanship of Special Secretary, HED in the Committee Room of the Department to open the received bids. Lists of participants are annexed.

2. The meeting commenced with recitation from the Holy Quran. Afterward, the Chair welcomed all the participants and invited Section Officer (General), HED to brief the committee on bid proceedings.

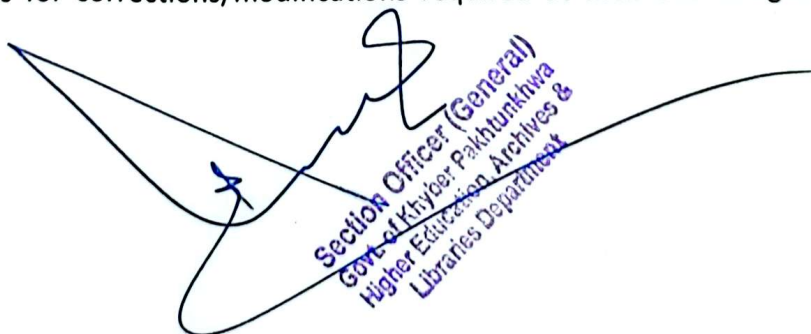
3. The Section Officer (General) apprised that the NIT was floated regarding purchase of IT and allied equipments. A total of 7 prospective bidders obtained bidding documents. He further elaborated that due to some clerical mistakes in the bidding documents, prospective bidders sought clarifications which have been provided by the respective section.

4. The Chair invited the bidders present for any clarification if required before opening the bids.

5. Some queries were raised and discussed in detail. Accordingly, it was decided that Department should clarify the following points for all prospective bidders:

- The bid security @5% shall be calculated based on total bid value i.e. Rs. 45.0 million.
- The procedure for the bid shall be Single Stage – Two Envelop. Technical Evaluation shall be carried out as per criteria given in the bidding documents and minimum 70 marks are needed for technical qualification.
- The award of contract will be on turn-key/whole basis and no single item prices will be considered.
- In the technical evaluation criteria, double marking for supply order at point 2. and 3 (Past Experience and Core Experience respectively) for same supply order/completion certificate would not be allowed and only marks in higher category would be awarded.
- In the technical evaluation criteria under certification required, OEM certifications are allowed.
- Under Section III – Statement of Requirements (Specifications) against toners, the bidders are required to give bids for the following printer models i.e. HP LaserJet 1022, HP LaserJet P2055d, HP LaserJet Pro 400 series, Pantum BM5100ADW, Pantum P3010/3300 Series etc.

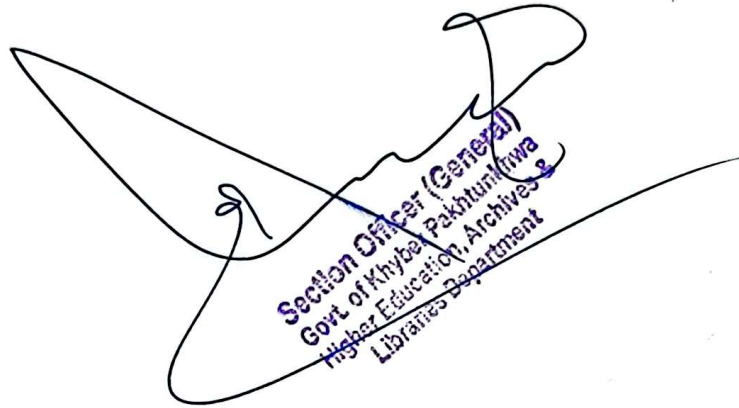
6. The Committee unanimously decided to return the submitted bids un-opened to the prospective bidders for corrections/modifications required at their end in light of


Section Officer (General)
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above clarifications. A corrigendum in this regard will also be issued for mass awareness (through newspaper and KPPRA website).

7. Furthermore, the bid submission deadline was extended to May 23, 2025 up till 3:30 p.m while the bids will be opened on same day at 4:00 p.m.

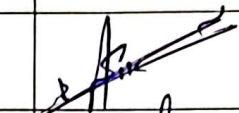


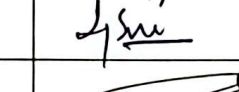

The meeting ended with vote of thanks.



Section Officer (General)
Govt of Jammu & Kashmir
Higher Education, Archives &
Libraries Department

LIST OF BIDDERS FOR THE TENDER OF I.T EQUIPMENT

DATED 20.05.2025

Sr. No.	Firm / Name	Contact No.	Signature
1.	Sikander Khan / Pells Tech AL (Laf)	0347-8383067	
2.	Paragon office solution AFZAL	0300-9365802 0333-9204841	
3.	Sibghat Ullah / mega plus pakistan	0302-5001206	
4.	HANIB / AL Qadir Int'l	03125865006	
5.	OGA Business Machines	03459001967	
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